

STUART SCOTT PUBLIC SCHOOL COUNCIL ANNUAL GENERAL MEETING, 2022-23

Date: Wednesday, SEPTEMBER 28, 2022

Time: 6:30 pm

Location: Stuart Scott PS library

AGM:

During this meeting, we will bring closure to the 2021-22 school year and dissolve the 2021-22 School Council. We will then elect or acclaim up to 19 voting members for the 2022-23 School Council. All parents/guardians are welcome to attend.

Attendees: Mr. Barton, Mme Brown, Holly, Aaron, Adrian, Khalil, Maria, Eric, Nicole

What is the Role of a School Council?

- Contribute to the overall goal of student achievement.
- Provide a forum to respectfully express opinions and give feedback.
- Help parents stay informed about the school and the school community.
- Encourage community building through organizing or assisting with special events.
- Assist in raising funds to provide enhanced learning opportunities for students.
- Develop criteria to assist in the selection of the school Principal/Vice-Principal.
- Receive updates on what is happening around the school to share with other parents.

Who can sit on School Council?

- 7 – 19 parents or guardians of students enrolled in the school (elected by parents)
- 1 or more community representatives
- Student representative (optional)
- Other members such as a teacher representative, support staff representative
- Principal/Vice-Principal (non-voting members)

Executive Positions (Elected):

- Chairperson (or Co-Chairperson)
- Treasurer
- Secretary

AGENDA

2021-22 School Council

Council Officers

Voting Parent Members

<i>Principal</i> Leon Barton	<i>Members at Large (Parent Representatives)</i> Ashley Arkeveld Jennie Roberts Kerri Golden Sarah Nagy Marnie Lye Adrian Cammaert
<i>Teacher Representative</i> Tara Brown	
<i>Chair (elected)</i> Holly Douglass	
<i>Co- Chair (elected)</i> <i>nil</i>	
<i>Treasurer (elected)</i> Scott Woodard	
<i>Secretary (elected)</i> Nicole Hamley	
<i>Community Member</i> <i>nil</i>	

6:30 – 6:45

Closure of 2021-22 (Chairperson: 2021-22 Chair)

1. Welcome and introductions by the Principal and School Council
2. Overview of the School Council and its positions
3. Review of Agenda and process for the establishment of new School Council
4. Review and approval of June minutes and Treasurer’s Report

5. 2021-22 School Council is dissolved

6:45-7:15

Election of 2022-23 School Council

Elections officer: Principal

1. Acclaimed members introduce themselves (up to 19)
2. Election of Executive by Parent Representatives (Chair, Treasurer, Secretary)
3. Formation of 2022-23 School Council (Chair captures names/email addresses)
 - a. Chair – Holly Douglass
 - b. Secretary – Aaron Firth
 - c. Treasurer – Scott Woodard
 - d. Voting Members – Adrian Cammaert, Maria Geibel, Ashley Arkeveld, Khalil Najafi, Jennie Roberts?

7:30 – 8:00

First School Council meeting for 2022-23

Chairperson: Principal

Item	Who	Time
Norms of Collaboration	Mr. Barton	2 min
Principals' Report -School Council meeting norms -School Council 101: Overview of a School Council -School Council Board Policies and Policies for Review - PEAC (Parent, Family and Community Engagement Advisory Committee) reminder -School Council Forum reminder. Date is TBD. Some/all Council reps can attend, meet other School Council reps, participate in learning opportunities. Likely in person. Often 2/year – November and April/May. - QUEST – coming up. Full day of learning for parents, staff. Special guest speakers (e.g. acclaimed Education experts). Hosted after school hours. Topics such as Equity, Safe Schools, etc. -Stuart Scott School Improvement Plan: Well-being and Mental Health, Equity and Inclusivity -Caring and Safe School presentations for students -Construction near the school: reminder to be vigilant and safe -Safety week: September 20: Fire drill, Hold and Secure, Lock Down -Staffing: Reorganization is complete -New tarmac games painted -Open House: September 29 5:45 pm. Mr. Barton will mention Council -Staff resource wish list -100 Year Centennial Committee information <ul style="list-style-type: none"> ● Adrian is the Chair ● Committee has met already and shared a lot of great ideas (e.g. celebrate the decades in clothes/music, school song, time capsule, need to engage with former students/staff including Richard MacLeod of The History Hound) ● Can we pair Fun Fair (Friday evening) and the Centennial (Saturday)? June 9/10 is preferred date but May 26/27 is an option too 	Mr. Barton	15 min
Teachers' Report <ul style="list-style-type: none"> ● Council is encouraged to think about school-wide events at community spaces (e.g. Youth Centre) ● Scholastic Book Fair – is this possible this year? ● Student representative? 	Next meeting	0 Min
School Council Google Drive-New Members only <ul style="list-style-type: none"> ● Holly to create a 2022/23 folder in the Drive ● New members to provide Nicole with email addresses ● Maria: maria_ 	Mr. Barton	5 min

<ul style="list-style-type: none"> • Eric: • Khalil: 		
Meeting Dates & Time <ul style="list-style-type: none"> • October 11 at 6:30 pm 	Mr. Barton	5 min
Treasurer Report -Overview of available funds	Past Treasurer	10 min
Review Actions Items from 2021-22 Council -Brief overview of the actions/wishes of last year's Council <ul style="list-style-type: none"> • Supported Forest of Reading. Initiative of Canadian Library Association. Lists of 10 Canadian books in each of 3 divisions (primary, junior, intermediate). Students vote on books. Approx \$400 to buy 1 copy of all books. • Newsletters – 3 last year • Newmarket Parent Network. Group of local schools that pool funds via Parents Reaching Out (PRO) grants. \$15K last year in speakers. Great opportunities but suffered from some Zoom fatigue. • FundScript. Didn't go well. Still managed to make \$100. • Spirit Wear. • Re-wrote and updated Constitution and Mission Statement • Supplies and toys for Kindergarten pen and beyond • Established subcommittees – fundraising, centennial • Books for Ms. U-Ming's class 	Past Chair	10 min
Fundraisers - Discuss options and possible roll-out dates *focus on needs for September - November. Other months can be looked at during the next meeting. <ul style="list-style-type: none"> • Hot lunch. Maybe twice a week. • Branded merchandise. Tweak ordering process to open it to broader community. • Dominoe's "Raise the Dough" • Plantables • Fundraising Walk-a-Thon • Various third-party providers – birthday/celebration cards, pointsettias, fruits/veggies, coffee *Principal explains outline for a fundraising plan to be discussed at next meeting <ul style="list-style-type: none"> • Leverage plans for a survey to include questions about fundraising, priorities, sense of belonging, etc 	Council	10 min
School Council Newsletter	Chair	5 min
Community questions/suggestions *Community member questions are raised and addressed *Jennie Roberts will also be a parent rep voting member	Council	10 min

SCHOOL COUNCIL NORMS OF COLLABORATION

- ◆·· All feedback and discussions are to be positive. Negative statements should come with solutions. All suggestions are welcomed.
- ◆·· Maintain a positive environment in which individual contributions are encouraged and valued.
- ◆·· All discussions should be timely and relevant.
- ◆·· Stay on topic and stay focused.
- ◆·· Keep to the allotted time frames. If more time is needed, set a time for the next meeting and come prepared to discuss it.
- ◆·· Be respectful to agenda topics.
- ◆·· Respect all speakers; listen and then support the conversation.
- ◆·· Treat all members with respect and allow for diverse opinions to be shared without interruption.
- ◆·· All activities/discussions should lead to the benefit of the students and the greater school community, ultimately it should support the students' experience and learning. There are to be no personal agendas or personal attacks.